



AKRON CENTRAL SCHOOL DISTRICT

47 Bloomingdale Avenue • Akron, New York 14001

Mr. Kevin Shanley
Superintendent of Schools
(716)542-5006

Mrs. Judy Merrill
Central Registrar
(716)542-5039

A NOTE FROM THE REGISTRAR

Dear Parent:

To complete the registration process, please bring the following with you to your registration appointment on _____ in room H195.

- Completed registration form
- Completed Power Announcement form
- Your child's original birth certificate
- Proof of Residency (Accepted proof of residency documents must include the items listed below- these are the only documents that the district will accept)

Proof of Parent/Guardian Identity – valid as of date of submission showing current address (One (1) Document Required)

- A. State issued Driver's License
- or
- B. State issued Non-Driver's Identification

NYS law requires you to update your driver's license address within ten (10) days of the change of your legal address.

LINK TO DMV – <http://www.ny.gov/services/update-my-address>

and

Address Verification (TWO (2) Different Documents Required)

- A. Utility Bills (can provide 2 different ones as acceptable proof)
 - a. Electric
 - b. Gas/Propane
 - c. Water
 - d. Cable/Dish
 - e. Phone (Landlines ONLY)
- B. Rental/Lease Agreement – up to date (not expired) and signed by both parties
- C. Mortgage Agreement
- D. Closing Statement of Residence
- E. Other documentation determined by the District to prove residency

- Official updated immunization record
- Record of current physical exam by a New York State physician completed within the twelve months prior to the start date
- Release and Exchange of Information form
- Google Cloud Consent form

Please be aware that registration cannot be completed without the above checked items and may result in a delay in starting school.

If you have any questions or concerns, please feel free to call me at 716-542-5039.

Sincerely,

Judy Merrill
Central Registrar
Akron Central School District