

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
 Grants Finance, Rm. 510W EB
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A
 FEDERAL OR STATE PROJECT
 FS-10-F Long Form (03/15)**

☐ = Required Field

Local Agency Information

Funding Source:	ARP - SLR After School		
Report Prepared By:	Sue Brewer		
Agency Name:	Akron Central School District		
Mailing Address:	47 Bloomingdale Avenue		
	Street		
	Akron	NY	14001
	City	State	Zip Code
Telephone # of Report Preparer:	716-542-5021		County: Erie
E-mail Address:	sbrewer@akronk12.org		

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SALARIES FOR PROFESSIONAL STAFF			
Subtotal - Code 15			\$156,473
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Brendon Bardo	After School Tutor	7/1/23 - 6/30/24	\$1,035
Matthew Baumgarten	After School Tutor	7/1/22 - 6/30/24	\$3,330
Bryan Bellis	After School Tutor	7/1/21 - 6/30/22; 7/1/23 - 6/30/24	\$855
Molly Bilinski	After School Tutor	7/1/21 - 6/30/23	\$135
Karen Blochwitz	After School Tutor	7/1/21 - 6/30/23	\$720
Laura Boeing	After School Tutor	7/1/21 - 6/30/22	\$855
Holly Bona	After School Tutor	7/1/21 - 6/30/22	\$180
Mary Borden	After School Tutor	7/1/23 - 6/30/24	\$810
Jordan Bookbinder	After School Tutor	7/1/22 - 6/30/23	\$900
Kimberly Bowen	After School Tutor	7/1/21 - 6/30/24	\$2,115
Susan Brown	After School Tutor	7/1/23 - 6/30/24	\$405
Jennifer Burden	After School Tutor	7/1/21 - 6/30/22	\$630
Danielle Burns-Heim	After School Tutor	7/1/22 - 6/30/23	\$540
Jessica Cena	After School Tutor	7/1/21 - 6/30/24	\$2,655
Danielle Chase	After School Tutor	7/1/21 - 6/30/24	\$3,240
John Chubb	After School Tutor	7/1/21 - 6/30/22	\$135
Bernadette Chunco	After School Tutor	7/1/21 - 6/30/22; 7/1/23 - 6/30/24	\$3,240
Danielle Class	After School Tutor	7/1/21 - 6/30/22; 7/1/23 - 6/30/24	\$3,645
Lacey Cochrane (Gennamore)	After School Tutor	7/1/21 - 6/30/24	\$6,840
Sean Collins	After School Tutor	7/1/21 - 6/30/22	\$135
Joann Collis	After School Tutor	7/1/21 - 6/30/23	\$9,630
Julia Constantino	After School Tutor	7/1/21 - 6/30/23	\$2,745
Jill Cornell-Slater	After School Tutor	7/1/21 - 6/30/22	\$90
Kristin Corser	After School Tutor	7/1/21 - 6/30/24	\$2,250
Danielle Dembrow	After School Tutor	7/1/21 - 6/30/24	\$4,590
Lauren Demmin	After School Tutor	7/1/23 - 6/30/24	\$45
Janine DeTine	After School Tutor	7/1/23 - 6/30/24	\$135
Jeri Diletti	After School Tutor	7/1/21 - 6/30/24	\$2,475

Jacob Dobrick	After School Tutor	7/1/21 - 6/30/22; 7/1/23 - 6/30/24	\$180
Lisa Dojnik	After School Tutor	7/1/22 - 6/30/24	\$1,980
Emily Drum	After School Tutor	7/1/21 - 6/30/22; 7/1/23 - 6/30/24	\$4,905
Danielle (Whiteside) DuPont	After School Tutor	7/1/21 - 6/30/24	\$5,445
Gabriela Foster	After School Tutor	7/1/21 - 6/30/24	\$1,718
Julie Gallagher	After School Tutor	7/1/21 - 6/30/23	\$585
Katherine (Katie) Greiner	After School Tutor	7/1/21 - 6/30/22	\$1,125
Mary Guevara	After School Tutor	7/1/21 - 6/30/22	\$90
Suzanne Guyton	After School Tutor	7/1/21 - 6/30/22; 7/1/23 - 6/30/24	\$450
Michele Heiderman	After School Tutor	7/1/21 - 6/30/22	\$900
Kevin Hickey	After School Tutor	7/1/21 - 6/30/22	\$360
Amanda Hooper	After School Tutor	7/1/21 - 6/30/24	\$6,165
Nichola Ilardi	After School Tutor	7/1/21 - 6/30/23	\$360
Chandra Jagielo	After School Tutor	7/1/21 - 6/30/22	\$1,080
Denise Johnson	After School Tutor	7/1/21 - 6/30/24	\$2,115
Caitlin Kenyon	After School Tutor	7/1/21 - 6/30/22	\$1,080
Beth Kieffer	After School Tutor	7/1/21 - 6/30/24	\$7,560
Jessica Krauss	After School Tutor	7/1/23 - 6/30/24	\$1,485
Lisa Lamont	After School Tutor	7/1/21 - 6/30/24	\$8,775
Cynthia Magera	After School Tutor	7/1/21 - 6/30/24	\$5,400
Karen Martino	After School Tutor	7/1/22 - 6/30/23	\$405
Jessica Matusek	After School Tutor	7/1/21 - 6/30/22	\$45
Julie Matusek	After School Tutor	7/1/23 - 6/30/24	\$1,755
Matthew McHale-Skrzynski	After School Tutor	7/1/21 - 6/30/24	\$2,138
Robert Meek	After School Tutor	7/1/21 - 6/30/24	\$4,927
Molly Milleville	After School Tutor	7/1/21 - 6/30/22	\$585
Mary Moeller	After School Tutor	7/1/21 - 6/30/24	\$3,375
Melissa (Ciepiela) Mongiovi	After School Tutor	7/1/21 - 6/30/24	\$2,700
Karen Muscarella	After School Tutor	7/1/21 - 6/30/24	\$13,320
Michaela Nowak	After School Tutor	7/1/21 - 6/30/22	\$1,215
Christina O'Malley	After School Tutor	7/1/21 - 6/30/22	\$135
Laura Penn	After School Tutor	7/1/23 - 6/30/24	\$720

Emily Penner	After School Tutor	7/1/21 - 6/30/22	\$180
Cailin Regan	After School Tutor	7/1/22 - 6/30/23	\$405
James Ritchie	After School Tutor	7/1/21 - 6/30/22, 7/1/23 - 6/30/24	\$2,205
Madeline (Kuhn) Schulz	After School Tutor	7/1/21 - 6/30/24	\$8,865
Stephanie Schreck	After School Tutor	7/1/23 - 6/30/24	\$2,610
Brittany Smoke	After School Tutor	7/1/22 - 6/30/23	\$1,350
Caitlin Srouer	After School Tutor	7/1/22 - 6/30/23	\$2,250
Karen Stachowiak	After School Tutor	7/1/21 - 6/30/22	\$270
Kayla Stuber	After School Tutor	7/1/23 - 6/30/24	\$810
Kevin Wartinger	After School Tutor	7/1/21 - 6/30/22	\$90

CF121
 ENTRY DATE 08/06/24
 PROJECT 5883210830
 SED CODE 142101040000
 NYC DOC #

GRANTS FINANCE
 PROJECT STATUS REPORT
 ARP SLR COMPREHENSIVE AFTER SCHOOL
 AKRON CSD
 RUN DATE 08/06/24

BUDGET DETAIL INFORMATION

PROF SALARY	15	156,473.00	BEGIN DATE	03/13/20
NON PROF SALARY	16	0.00	END DATE	09/30/24
PURCH SERVICES	40	0.00	AMENDMENT #	001
SUPP & MATERIAL	45	0.00	CONTRACT #	
TRAVEL EXPENSE	46	0.00	STOP DATE	
EMP BENEFITS	80	0.00	REFUND CHECK #	
INDIRECT COST	90	0.00	IND COST RATE	13.4
BOCES SERVICES	49	0.00	INT ELIG	N
REMODELING	30	0.00		
EQUIPMENT	20	0.00		

BUDGET SUMMARY INFORMATION

FUNDYEAR	BUDGET SPLITS	PAID TO DATE	OUTSTANDING ENC
588321	156,473.00	156,473.00	0.00
588320	0.00	0.00	0.00
588319	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
TOTAL	156,473.00	156,473.00	0.00

LOG AND CONTRACT DATES

	RECEIVED	ENTERED	APPROVED
BUDGET	03/09/22	03/10/22	CONTRACT
INTERIM			
FINAL	08/05/24	08/06/24	

CASH DETAIL

ENTRY	DOC #	TRANS	ENC	RPT	LINE	AMOUNT	FUNDYR	MIR	PD DT	STAT
031622	566347F	INIT	000	03/22	01	31,294.00	588321	030922		PAID
080522	578698F	PAY	000	06/22	02	7,316.00	588321	072622		PAID
102722	584619F	PAY	000	09/22	03	680.00	588321	101822		PAID
013123	596202F	PAY	000	12/22	04	1,890.00	588321	013123		PAID
042123	602789F	PAY	000	03/23	05	16,915.00	588321	040723		PAID
080323	612142F	PAY	000	06/23	06	31,680.00	588321	072823		PAID
011624	628304F	PAY	000	12/23	07	10,530.00	588321	011624		PAID
052224	639196F	PAY	000	04/24	08	32,670.00	588321	052224		PAID
080624	644579F	FINAL	000	08/24	09	23,498.00	588321	080624		ENT

THIS FINAL EXPENDITURE REPORT HAS BEEN PROCESSED BY THE NEW YORK STATE
 EDUCATION DEPARTMENT. THIS SUMMARY REPLACES THE SIGNED COPY.



Grants Finance
Room 510W, Education Building
Tel. (518) 474-4815

Reminder: Record Keeping and Retention

This document is intended as a reminder to local agencies on proper record keeping and retention.

Generally, local agencies must have a proper financial management system in place, along with strong internal controls and written procedures, to properly account for funds received through a grant/grant-contract awarded by NYSED. Additionally, program as well as financial records, including supporting and source documentation, must be maintained and available for review by State and federal representatives or their duly authorized representatives.

In order to meet the requirements of both State and federally funded programs, these records must be kept for a period of six years after the last payment was made unless specified by program requirements or otherwise stated in the grant agreement.¹ Audit or litigation will “freeze the clock” for records retention purposes until the issue is resolved.

Information on records retention may be found in:

- 2 CFR 200.333-337 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards for awards made on/after 12/26/14.
- Parts 74 & 80 of the Education Department General Administrative Regulations (EDGAR), specifically 34 CFR 74.53 & 34 CFR 80.42, for federal awards made prior to 12/26/14.
- Part 76 of the Education Department General Administrative Regulations (EDGAR), specifically 34 CFR 76.730-731.
- Records Retention and Disposition Schedules published by the New York State Archives (http://www.archives.nysed.gov/records/mr_retention.shtml)

Local agencies must retain records² that show the amount of funds by grant, including total cost, how the awardee used the funds, authorizations, obligations, share of costs provided from other sources, as well as compliance with program requirements. In addition, source documents are required to support all transactions entered into the grantee's record keeping system. Source documents that authorize the disbursement of grant funds may consist of purchase orders, contracts, time & effort records, delivery receipts, vendor invoices, travel documentation, and payment documents, including check stubs. More information and examples of the types of documents used to support payment for other types of costs (such as goods, services, travel, utilities, and property leases) may be found in Chapter XII, Section 3 and Section 4.B.1 of the Guide to Financial Operations published by the NYS Office of the Comptroller (<https://www.osc.state.ny.us/agencies/guide/MyWebHelp/>).

¹ For projects awarded under a multi-year grant-contract, all project and contract-related documents (including the contract itself as well as the annual budgets) need to be retained for 6 years following the end of the contract.

² Please refer to 2 CFR 200.302 for a discussion of how federal awards are to be identified and accounted for in the financial management system. Proper accounting of federal funds will help ensure that appropriate and accurate documentation from this system can be provided if/when needed.