

1/13/21 - Workshop Business Meeting

Present - Patrick McCabe, Roxanne Rebmann, James Grant, Phil Kenline, Jody Brege, Erik Polkowski, Heather Cayea, Deborah Forrestel, Robert Masse, Cynthia Tretter, Kerry Gates

Jim - 7pm Call Meeting to Order. Pledge to the Flag. Item #2 on the agenda is Hearing of Individuals and Delegations. Mrs. Rebmann, do we have anything?

Roxanne - No.

Jim - Nothing from the public. We have a presentation this evening from Kerry Gates, our Internal Claims Auditor. Kerry, welcome and you are presenting your first audit report to us.

Kerry - Thank you. Can everybody hear me ok?

Jim - Yes.

Kerry - My name is Kerry Gates. I am the internal claims auditor, and I just started this last school year. I worked here since 2009, but this is my first board meeting and first time auditing, too. Did everybody get a chance to look at the report? Did anybody have any questions on it?

Jim - A general comment. They all appear procedural timing-wise. Doesn't appear to be repeat-offenders per say. The largest one of concern was the bus order.

Kerry - Yes. That was a large one. That one, they were board approved to purchase the buses, but something happened where the budget code wasn't put in, they didn't have a budget code, and then I think with everything going on this year it fell between the cracks. Most of the things I discovered were mostly just procedural things or employees that maybe would have gotten permission to make a purchase or go to a conference, but then they didn't wait for their actual purchase order to be approved. I addressed each finding with each supervisor and I haven't seen it happen again.

Jim - Ok.

Kerry - I'm not sure how you'd like me to go about in the future if I do find repeat occurrences?

Jim - I think if you, in the past if there were repeat occurrences, it was brought to my attention so that I could then communicate with Mr. McCabe and the administrators that there were continuing issues. Realistically, given COVID-19 and the changes that are brought on by COVID-19 to have only 15 items in 6 months, I was surprised the report was as short as it was.

Kerry - Yeah. I was surprised too. Everybody really did do a very good job following procedures, even with everything I know that's been going on.

Jim - Any other questions from the rest of the board? I think what we'd like to do is have you come back after a quarter, rather than waiting six months, just to see how the next quarter goes.

Kerry - Ok.

Jim - So work with Mrs. Rebmann on scheduling your next visit.

Kerry - Ok. Next week I am going to audit the accounts of the extracurricular class. I'll add that to my next report.

Jim - Ok. Good. That's a good approach because I know that's an area that our external auditors have commented on in the past and the internal control auditors. It's a good choice to look at those. Again, especially with COVID-19 and the kids only being here a part of the time.

Kerry - Thank you.

Jim - Thank you. Item #4 Committee Reports. Rec Board, Ms. Forrestel?

Debbie - We had a meeting December 3, 2020. They just introduced the new rec board members. The biggest thing is Erik had gotten back to them. Thank you, Erik. Just it's temporarily closed due to COVID-19. The biggest concern was, you know, trying to get into the school. Obviously, they can't and they truly understood. They were looking into other rec areas like Pleasant Hill Recreation in California, what their virtual looks like, Batavia Parks in Illinois. They were just checking out different areas of recreation to see how their virtual was going. They're trying to stay on it so they don't lose anything. Their hope, of course, is that we open and they can do summer. That's their biggest thing, and they're waiting to hear from us, obviously, of that. Like we all are, hope we can get that moving for them. That was really about it, it was pretty quick as far as recreation went.

Jim - Thank you. Delegate Assembly. We are meeting tomorrow, virtually from 6:30-8:30pm. I will attend. Let me just double check that I need to sign in in advance? Legislative, Mr. Polkowski?

Erik - The next meeting is on January 21, 2021. It's been quiet since the last time. The only points of items were that the assembly in the senate are in session now as of January 6, 2021. The committee assignments have been made amongst all of the legislatures. Just one key note about that is that Shawn Ryan, who was recently elected, was assigned to the Senate Education Committee. Which is nice because it's one of the first times in a while that they've had somebody from WNY. The other thing is he's a majority party. Hopefully that will bear some fruits at some point.

Jim - Budget & Finance, Mr. Kenline?

Pat - Before Mr. Kenline speaks. Mr. Kenline, can you unmute yourself so the Zoom audience can hear you?

Phil - Usually I don't sound well on these. We had a virtual finance meeting on January 7, 2021. I just received notes and minutes from that, I have not had a chance to go over them. The committee is still looking at reworking the formula for computing the dues for each member district that has not progressed as well as they would have liked. At this time I cannot tell you where we stand in terms of cost to remain. I don't think we're going to see much of a change from last year, like the last several years. The final numbers aren't in on that yet.

Jim - Thank you. Native American Committee, Ms. Forrestel?

Debbie - Yes, we had a meeting today at 3:00pm. The Nation, they're hopefully getting vaccines available to them, especially for the Elders, within the next 5-7 days due to the increase. Each one discussed that Middle School and High School, you know, there's limitations on moving due to class size. They're trying to meet everyone's needs. Todd had a little bit more flexibility than the rest of them, but it's just a little hard with the restrictions from COVID-19. I think their biggest concern is just, there's been an increase on the Res, so they have many people that are afraid to bring their kids back. Yet, they know that the spread is not here in the school. Pat made sure that was said, biting his tongue as he said it because we don't want that. The other thing they were talking about was kindergarten registration. They'll try to distribute information as much as they can. I'm reading both notes here. The other thing that they were working on was the My Brother's Keeper. They also were getting involved with the After School to get help and stuff like that through I think it's Mt. Pleasant and trying to get tutors. They're looking into that and they'll be able to give us more information on January 27, 2021. That's what they're hoping to do to get the kids some extra help, at least virtually that they can do. I think that's about it. The tutoring I thought was very interesting today, just working hard to get the kids back to school as quickly as possible for them and making sure the people aren't so afraid.

Jim - Thank you.

Debbie - You're welcome.

Jim - Next item on our agenda is Superintendent's Report, Mr. McCabe?

Pat - Sure, well good evening everybody. Hopefully, you can hear me well enough with my mask. I want to start this evening by giving the board an update on the budget. Mrs. Tretter will be joining us via Zoom. Over this past week, we have had internal conversations with all of our building administrators as well as all of our departmental leaders, building aspects and portions of the budget that they're responsible for. That's curriculum & instruction, special education, buildings & facilities, technology. Again, we're gathering all of that information and building our anticipated expenditures for the upcoming year to see what some of our needs are. The board will receive an update from facilities,

transportation, and food services in February. We'll further refine some of their needs. This evening, Mrs. Tretter is here to review the Board of Education accounts as well as seek any input on needs you may have. Finally, she will be talking to us this evening on debt service. You will note that she has provided you with a budget book. A little thin right now, but throughout the process, it will grow. With that, I will turn it over to Mrs. Tretter.

Cindy - Ok great. Can you guys hear me?

Roxanne - Yes we can, Cindy.

Cindy - Ok thank you. We're going to go to Tab 6 in your binders. The first page you will see is called Budget Board of Ed Budget. These are the budget codes that belong to the Board of Education, just to do a little, make sure we're all looking at the same columns. The first three numeric columns are prior year expenditures. You've got 2017-18 expenditures, 2018-19, and 2019-20. You'll see a column adopted budget, and then the next column is the 21-22 proposed budget. Those are the numbers that I'm going to talk about tonight. The Board of Ed has a contractual line. We've budgeted \$5k in that line, which is more than normal. You'll see in prior years we had some contractual expenditures for some of the consultants we hired. We had a consultant that helped us bring Mr. McCabe to the district. We had a consultant to do an audit last year, Alan Pole. This year we didn't budget anything. However, next year we wanted to budget some dollars for a potential board retreat. That's what the \$5k is. We've got some Board of Ed travel. That typically covers the NYSSBA Conference fees as well as any travel expenses for any board members who wished to attend. We also have Board of Ed Supplies \$3750. That typically covers the cost of law books and meeting supplies for all of you. Then we've got Board of Ed BOCES line, which was budgeted at \$32k. You can see that's a significant increase. That's to cover the cost of mail-in ballots. We wanted to be incredibly safe and prepared in case this trend toward mail-in ballot voting continues. It's quite a costly endeavor, so we put the dollars in there to cover those expenses. Those are the four lines that cover Board of Ed. Are there any questions on those lines?

Jim - No, you answered my question with the details.

Cindy - Ok.

Jody - Do we need to keep some of that money in our budget line for this year knowing we're not going to be using it?

Jim - Which budget line? Sorry.

Jody - Our budget for BOCES, the travel. I don't think we're going anywhere this year. I'm talking this budget year, the one we're sitting in now.

Phil - On the budget supplies and law books. I appreciate you getting the copies of the law books. Is there a smaller, update that is published instead of having to get it reprinted every year? I know a lot of times they come out with an addendum because two or three paragraphs may have changed. To me, it's like a college textbook where in the whole book two or three paragraphs may have changed, and you have to buy a whole new book. Is there a smaller, less expensive perhaps type of book.

Roxanne - It comes out every two years. It's only redone every two years. There's no inserts.

Heather - I know we talk about seeing if there's possibly a digital version as well.

Roxanne - But you pay the same amount. You can get it digitally, but it is the same.

Heather - Ok.

Jim - Mrs. Tretter, I don't know if you heard Mrs. Bregé's question or comment on travel and supplies, but it seems on current conditions and past expenditures that those numbers could probably both come down since we haven't spent them, and I doubt anybody will actually be travelling to the annual convention.

Cindy - Ok. When Mr. McCabe and I met, we had indicated that there was at least one board member that had expressed interest in going to a NYSSBA Conference, so we wanted to make sure we had resources to cover that and should that individuals or more individuals choose to do that. We're more than happy to bring those lines down if the

board would like to tell us the numbers that they're comfortable with. That's what we'll use. Mr. Grant, I'm sorry I didn't catch that. Did you give me numbers to use for those lines?

Jim - Yes. Sorry, I asked you to just cut them in half and I got nods from the members in attendance.

Cindy - Ok, so that would be travel and supplies?

Jim - Yes, please.

Cindy - Ok. Perfect. Thank you. Alright, let's move on to the Superintendent's Budget. We typically bring all the salary codes to you together, we just combine the superintendent's budget, which is district office, business office, and some ancillary codes. These do include salary lines, but when you see the upcoming budgets for some of our departments, we're going to pull out the salary so we can give you one full presentation on salaries later on down the line. Again, same thing. Three years of actual expenditures, our current adopted budget, and we'll focus on the 21-22 proposed budget. We've got salary for our district clerk, that number seems to be going up a little bit high, not that Roxanne isn't worth every penny. She is, but actually what we did was budgeted for some time for Kerry Gates to continue the transcription services that you hired her to do. If that looks like it's going up a little bit too much, that's why. It's not an expense that we typically budgeted for in the past. We do have our district clerk salary. We've got the election clerks are budgeted on the second line for \$1750. That's no change. That maybe could be brought down. I don't want to bring those lines down because I don't own these lines. These are really in the district office. We would have to check with Roxanne to see what number she would be comfortable with. If you go back to 18-19, the expenditure was a little bit higher, so I'm not sure each year is a little bit different for her. The third line is contractual and that's just an estimate for any contractual expenditures. You can see that it's varied for the last three actual years with quite a bit going in 19-20. The fourth line is for advertising, the district meeting, and ranges from \$245 up to \$902, so we budgeted \$1k in that line to stay consistent with the current year. Then we've got superintendent salary, our superintendent secretary salary. Below that is a travel line for \$7500. That really is budgeted to cover Pat's attendance at the NYSCOSS Conference. I believe there are two a year, and he only asked I think to attend one if possible. Below that is a second district office travel line. You can see the budget code is a little bit different because this is an impact aid line. That is to cover the cost of Pat to attend the Impact Aid Conference in Washington, which is where it's held every year. Below that is District Office Supplies. These are just various office supplies for the district office, superintendent, secretary, and whatnot. District office periodicals is a budgeted cost to cover expenditures for books and reference materials for the superintendent. Below that you will see finance. Business administrator salary is on the first two lines. Below that is consultants, and that is our budgeted cost for Municipal Solutions, which is our fiscal advisor. I do want to note that the current year budget and the projecting, the dollar amounts are higher than what you will see in prior year expenditures. The reason is that our annual bus ban borrowing has exceeded the \$1 threshold that now requires certain additional disclosures and filings, which are much more costly. We worked really hard for a long time to keep that borrowing under a certain level, and it just can't happen with our bus replacement plan and some of the other things. For example, we gotta do our project borrowing and whatnot. All those costs increased the fees we have to pay Municipal Solutions to handle those filings for us. Below that is the cost for our accounting system. The budgeted cost is going up about \$3500, and that is to better match the actual cost in the 19-20 fiscal year. Our finance system is very robust and it reacts to all of the changes with software updates. Unfortunately, with the Affordable Care Act, COVID-19 Leave, all of the other areas that constantly change within the IRS and rules and regulations, their software updates are a little bit more expensive, but it does keep up in compliance. After that is advertising. Those are the estimated costs for various ads we have to place, for sale of things as well as bids that we have to publish for the purchase of items. We have some travel costs, which is basically the mileage to local meetings. There is no travel budgeted, even in state. I'm not going to my School Business Administrators conference in Saratoga. It's just local conferences. Below that is supplies. Those are office supplies for the business office. We also tend to purchase envelopes and other things for the district. It does cover those things as well. Below that is the cost for our internal claims auditor at \$2500. Below that is our contractual costs for our internal and external auditor for \$28,500. Below that is a line for internal claims, which is no longer a contractual line, that's budgeted up in a salary line. Treasurer contractual, is honestly just an estimate for carryover costs that don't fit anywhere else. We haven't spent anything anywhere in that line. I'm just nervous about zeroing it out, just in case Sue Brewer needs something, and we don't have the funding for her. The same with supplies. Below that is our tax collection contractual line. That's the fee that we pay to the Town of Newstead to do our tax collection. It's budgeted a little bit higher than the last actual expense, and that's because every once in a while they

ask for a raise and we want to make sure we have money there. Plus sometimes they bill us for expenses incurred, so we want to make sure we have a little bit of a buffer. Final line on this page is the tax spread. That is what we pay Erie County to perform our tax spread and to review the tax bills before they go out. The back page we have tax collector's supplies. We do get billed by our tax collector for supplies. Below that is our legal attorney's fees. You can see that there's a significant drop from our current year adopted budget to what we're proposing next year. That is because we recently completed our AFA negotiations. Pat and I are looking to finish out our negotiations with our other units this year. We're hoping that next year that will relieve the budget from some costs associated with those representative fees. Below that is our BOCES legal fees. You'll see that that did go up. We currently subscribe to Level 3 service with Amanda Dermot, which has been incredibly valuable for the district. We're kind of shifting those resources, but there's still a net savings between the two lines. Below that is our personnel lines. The cost of physicals for our staff, advertising costs when we place ads for personnel needs. We always budget for arbitration. We hope we never go. We haven't gone in a very long time, but if we do, we do have a resource there to fund it. Our personnel BOCES line that I'll discuss in much more detail when we discuss all of our BOCES lines. The final line on this page is for public information supplies. That's for mailings and other communications with our community. That typically is a catch all line in case there's something specific that we need to send out from a personnel perspective. I know there was a lot of lines, so I just wanted to open it up for some questions or concerns.

Jim - Mr. McCabe, if you would comment on the increase in the BOCES?

Pat - I have mentioned to the board on numerous occasions that given the complexities with COVID-19 and other factual issues, I asked Cindy if she could work to pull money out of this budget that currently wasn't planned for to increase our level of BOCES legal services from a Level 1 to a Level 3. Now we have an individual who comes to the district, minimum once a week, sometimes twice a week, and is always available by phone. She's been instrumental in planning out all of our internal forms and processes related to employee needs for COVID-19, but above all that she's been instrumental in working on issues, contractual issues across the spectrum. She has made herself available to every administrator, myself, Mrs. Rebmann, as well as the business office to address employee needs. In a sense, she's serving in a human resource capacity, and as you know, we don't have an HR individual. It's always been a mixed effort, which has worked, but on occasion maybe it's not as efficient as possible. I shared with the board more than just this evening that it is funds that are certainly well spent and because it is aidable. I may be wrong on that, but it's certainly in the long run, although you'll see the increase in the line, more cost effective practice than going to some of our outside legal representation, which their dollar per hour is significantly higher. In cases of legal, we will always use our outside legal representation, but for most internal matters, I feel it is the best situation for the district.

Jim - Thank you. Any other questions for Mrs. Tretter? On to debt service, please.

Cindy - So debt service is gonna look a little different this year. As you may recall, way back when the comptroller came out to audit us a few years back, their big criticism was we weren't using a debt service fund. Instead, we had a reservation in our general fund for debt service. We consulted with Lumsden & McCormick, our external auditors, and they said this is really unnecessary. It's like they needed to find something, this is a stupid thing, but just do it. What we did was we created a debt service fund, and we moved the reservation from general fund into the debt service fund. Now the comptroller's happy. We filed state aid this past year, and now the comptroller's unhappy because we had this debt service fund, but we're still paying for debt out of the general fund. To make everybody happy again, this year what we're going to have to do is pay debt service out of the debt service fund. Instead of seeing all of the principal and interest payments in our general fund, you're going to see one big line item transfer to debt service because we have to fund it from the general fund. Then it's going to move to the debt service fund, and that's where we're going to pay all of the debt service. The first page in your binder is all of the budget codes that start with the letter A. Those are general fund codes. You can see the 21-22 proposed budget has no debt service costs in it. If you turn to the next page, you will see that all of the budget codes have the V. That is the code for debt service, our debt service fund. You can see that everything has been budgeted within the debt service fund, which will keep the comptroller happy. As we work down the payments, the first two lines are principals and interest on our serial bonds, which are our long term debt. Those are our long term borrowings. The middle two lines are called Other Ban Principal and Other Ban Interest. That covers borrowings for maintenance equipment that we may finance as well as the borrowings associated with our capital project. We borrow short term until we decide to do a long term borrowing for the project when it's virtually complete. Those middle two lines cover those two items. Then the bottom two are for buses. When we

borrow for buses, we have bus ban principal and bus ban interest. Total debt service payments of \$3.4 million. \$300k of which we will use for the reserve for debt. We will transfer \$3,127,000 from the general fund into the debt service fund to fund those payments in the next year. Behind that page you should see a couple of my debt service schedules, which are schedules that I give you guys every year. These are just my internal kind of schedules to help me to keep track of debt service. I use these to double check all of our data with our fiscal advisor, Municipal Solutions. You can sort of see the bus ban borrowings at the top, and the middle is Project A ban borrowing, and then below that at the bottom part of the first schedule is all of our permanent debt related to our previous building projects. Then you can see my notes on there as well, and the agreed amounts from Municipal Solutions, so you know we're always on track. I included some of the notes from our fiscal advisor on our building project as well, it was just some of our long term borrowing. You had some of the backup that rolled up to the numbers that are now in the V fund. I know that's a lot, I'm sorry, but does anybody have any questions on the debt?

Jim - It is nice to see the significant reduction year over year, at least for this year.

Cindy - Correct and we worked really hard with our fiscal advisor to make sure that when we have a year like this when our debt expense is going down, the corresponding revenue, it follows the revenue. When we have a corresponding year where the debt payments go way up, we always try to make it so that the building aid that we receive on those borrowings for projects will match as much as possible, so there's the least impact to local taxes. Yeah, we're at a point where some of our older projects are falling off now. That's good, but we're also gearing up to borrow for project A, and we'll be talking about that probably in the next budget cycle. The one thing that's not on here that we will talk about in the BOCES budget is the BOCES building project. I'm sure you guys remember that presentation from last year, so we will have a payment to BOCES, but it will fall in one of the BOCES line, not in our debt service line. I'm going to cover that when we talk about the BOCES budget.

Jim - Any questions for Mrs. Tretter? Alright, thank you very much for joining us. We very much look forward to hearing from you as we move through the next few months. Thank you.

Pat - Some additional items for the board this evening. You may recall at our last meeting, I made you aware that in tonight's agenda will be a resolution for your consideration to add the bus purchase proposition to the annual budget vote this May. At that time I did let you know that there is a 10-year replacement plan for our buses. Just for your information, I included that 10-year plan for your reference, so that you have it. Also included in the agenda, and there is an attachment in BoardDocs, is a revised and more accurate organizational chart, the administrative organizational chart. This chart was created under the recommendations of our HR audit, which was also created in light of ongoing conversations amongst the administrative team. It is now amended in such a manner that is concurrent and in line with policy #4210. The policy states that the building principals report directly to the superintendent. However, you'll see later in the agenda in an attachment that we had an organizational chart that was not in line with policy. This revised organizational chart takes care of that misalignment. One of the things that I want drawn to your attention is you can see that currently we have a shared assistant principal, that is working across all three buildings, and I thought it was important to articulate that current arrangement. In doing the research around organizational charts, it was brought to my attention by one of our attorneys, but also by BOCES policies services, they really recommend the organizational chart them self, not the policy, but rather it be something that's updated and looked at annually. We can have a policy statement that says the superintendent is responsible for maintaining the current organizational chart. That's policy, but the actual chart itself, shouldn't be a policy. It should be a living document that changes according to the needs of the district. Any questions on that? Briefly, I want to touch on, and I feel like I do every meeting, but interscholastic athletics. Finally, the day is drawing near to begin our swim season. It will start on January 18, 2021. However, all of those other sports that are considered high-risk, are still on hold. Section VI issued a statement earlier this week that they were in agreement that they'd like to see sports, such as basketball and lacrosse, cheerleading, football and so on, volleyball and wrestling, they'd like to see those happen as soon as the ban is lifted from the governor and the department of health. We're still planning at this stage, but we have no timeline for the commencement of those seasons. We'll continue to monitor it. Not included in my notes, but I wanted to share with the board this evening, just an update on how COVID-19 is impacting our district. I'll share with you some numbers. Since the Christmas or Winter Recess, over the last seven days we've had 8 positive cases at the elementary, 4 at middle, 5 at the high school. That's as of yesterday. Some of the cases are children who didn't return to us. They were home during the break, they weren't feeling well, they got tested, so they haven't been back. A couple of the cases the kids had been here on campus. With

given the nature of the physical arrangements, there hasn't been much if any close contact for quarantining students. However, at the elementary level because it impacted primary aged children and just the need for proximity, some staff members were impacted by close contact quarantine. The net result is, it's been a rough, I'm always candid with you, it's been a rough two weeks. We started off very well, but at the end of last week Thursday, Friday, the number of positive cases both within a classroom setting but also with our maintenance department, then into this week we're seeing some cases. More so at the high school level. I say this every time, I'll say it again this evening, if there's a bright spot that despite the fact that there are so many positive cases, they're happening outside of the school. We're not seeing, even though those kids have been here, we send everyone into quarantine the day we get the results, we send everyone into quarantine that they may have been around, but those individuals aren't testing positive. They're doing their quarantine, then they're returning. That has actually been the case for months now. I hate saying it out loud because I'm afraid I'm gonna jinx us, but my point is that the masks, the barriers, the 6 feet is working. We just need to continue to be vigilant. We've all seen without any advanced warning, unfortunately, but we've all seen where vaccinations are now available. Obviously, we have requested that the county give us the heads up so that we can facilitate. We don't get that. It hits the media, it hits your cell phone, it hits Facebook, everyone gets on and it's figure it out yourself, so to speak. I do know anecdotally, a number of staff members are in group 1B. If you work in a school whether you are instructional or non-instructional, you can get a vaccine. Folks are going on and making appointments and doing it on their own, which is great. One of the drawbacks is people will need to take personal sick time to get a shot. In the long run, it would be fantastic to get everyone vaccinated. As Mrs. Forrestel mentioned, the Native American community on the Reservation, is seeking to establish vaccinations. They don't have a timeline, but as soon as possible. They are primarily focused on their older members of their community. That was shared today. Many of them live in multigenerational households, so that might help mitigate the spread. Kind of moving on, we know that as these numbers rise and are nearing the end of a marking period at the high school and close to the end of the second trimester in the elementary, parents are thinking about do I want to change my child's placements? A message went out today through text and a pop-up, building principals plan on communicating it as well, we're asking parents to contact the building offices by January 19, 2021, I know that's short notice, to have a conversation with the building principal. We really wanted it not to be a simple Google survey. Instead, we would prefer that folks call, then we can really talk to families on how your child has done in a virtual format, if you're seeking fully virtual. We want to make sure it's successful. On the other hand, for families that are requesting that were fully remote, requesting to come back in, there needs to be a careful analysis of space available. We set up our entire program and class sizes and groupings based on what we knew we could provide, where we could assign people. If there was a significant influx, particularly at the middle school, we're really challenged with space. Some of those are at capacity. Elementary has more flexibility. Mr. Caprio mentioned today they have one child that they know they want to come back, I don't know if it's a boy or a girl, for every subject, except for the science, they're going to figure that out. Every classroom, Mr. Grant has room physically. There's physically room for the child except for the science classroom because of scheduling.

Jim - Gotcha.

Pat - They're going to work with the family and the child to figure that out. Unfortunately, it's just one of the many challenges of this school year. Alright, I just wanted to let the board know that I offered opportunities for staff development in our administrative team. I find it sometimes challenging to get, but it is a virtual law conference that is normally an in-person conference. This year they're splitting it up over three days, and there are two hour sessions that I intend to go to. I know Mrs. Tretter does as well, but I asked some of our building administrators to go. You'll note that Mr. Dimitroff and Mrs. Kos will be going to the student-tracked conference about the educational environment and how to conduct Title IX investigations. You'll see through some of the policy that there's a nice alignment. We needed to have new Title IX coordinators, and because they will serve in those roles, it's perfect timing. Questions?

Jim - Alright, thank you very much. Moving on, item #6 is Personnel Instructional. Our recommended action is that the Akron Central School Board of Education upon the recommendation of Patrick D. McCabe, Superintendent of Schools, does hereby approve the following Instructional Items, consent #6A-6D.

Jody - Moved.

Debbie - Second.

Jim - Any questions or comments on those items?

Roxanne - Motion carried.

Jim - Item #7 Personnel Non-Instructional. Our recommended action is that the Akron Central School Board of Education upon the recommendation of Patrick D. McCabe, Superintendent of Schools, does hereby approve the following Non-Instructional Item, consent #7A-7H.

Jody - Moved.

Erik - Second.

Jim - Any questions or comments on these items?

Roxanne - Motion carried.

Jim - Thank you. Item #8 District Items. Our recommended action is that the Akron Central School Board of Education upon the recommendation of Patrick D. McCabe, Superintendent of Schools, does hereby approve the following District Items, consent #8A-8E.

Heather - Moved.

Debbie - Second.

Jim - Any questions or comments on those items?

Roxanne - Motion carried.

Jim - Thank you. Item #9 District Item, Proposition #2 for upcoming board elections. The recommended action is a resolution dated January 27, 2021 calling for the submission, to the voters of the Akron Central School District, Erie, Genesee, and Niagara Counties, New York (The "District"), of a proposition authorizing the purchase and financing of school buses and similar vehicles (and related equipment) in the overall amount of \$426,000, and directing that such proposition be included in the district's notice of annual meeting and vote.

Heather - Moved.

Erik - Second.

Jim - Any questions or comments on this item?

Roxanne - Motion carried.

Jim - Item #10 Special Education. Our recommended action is that the Akron Central School Board of Education upon the recommendation of Patrick D. McCabe, Superintendent of Schools, does hereby approve Special Education Items, consent #10A & 10B.

Phil - Moved.

Debbie - Second.

Jim - Questions or comments?

Roxanne - Motion carried.

Jim - Thank you. School Board Correspondence. We mentioned a few of these. Tomorrow, January 14, 2021 is the ECASB Delegate Assembly, the meeting is virtual from 6:30-8:30pm. Thursday, January 21, 2021 is the ECASB Legislative Team, again virtually from 6:30-8:30pm. Wednesday, January 27, 2021 ECASB's Board/Staff Evaluation, virtual. See Mrs. Rebmann for registration by January 20, 2021. It does conflict with our next meeting. Saturday, January 30, 2021 ECASB Advocacy Training. It's virtual 8:00-11:30am. See Mrs. Rebmann if you did not receive the registration

link. Monday, February 1, 2021, ECASB Digistreams. It's a virtual program presented by Digistreams at 6:30pm. See Mrs. Rebmann for registration by January 26, 2021. Finally, Thursday, February 4, 2021, ECASB Be in the Know About State Aid w/ Rick Timbs. It's virtual from 6:30-8:30pm. See Mrs. Rebmann for registration by January 27, 2021. If you've not attended anything, Rick Timbs is excellent. If you can make it, I highly recommend it. I'm assuming there's no limit on registration. I encourage you to register if you can make that event. Item #12 Upcoming Dates. Monday January 18, 2021 is Martin Luther King, Jr. Day. There is no school. Wednesday, January 27, 2021 is our regular business meeting, here at 7pm. Item #13 Hearing of Individuals and Delegations on Non-Agenda Items. Does the board have anything they wish to discuss at this point? Item #14 Executive Session. We do not have a need to go into Executive Session tonight. Item #15 is Adjournment. Can I have a motion to adjourn?

Phil - So moved.

Debbie - Second.

Roxanne - Motion carried.

Jim - Thank you. We are adjourned at 7:57pm. Thank you Mr. Masse for attending virtually, and the members of the public that attended. Thank you everyone, have a good evening.